

FOR ACCOUNTING ONLY:
 FOLIO _____
 REF # _____
 POST amount date pmnt type initial



2900 Briarpark Dr. Houston, Texas 77042
 Ph. 713-978-7400 Fax 713-735-2734

PLEASE PRINT OR TYPE

EVENT: _____ COMPANY/CLIENT: _____
 EVENT DATES: _____ STREET: _____
 C/S CATERING CONTACT: _____ CITY: _____
 EXHIBIT ROOM: _____ STATE/ZIP: _____
 BOOTH NUMBER(S): _____ PHONE: _____
 _____ FAX: _____
 AUTHORIZED SIG: _____ PRINT AUTHORIZED SIG: _____

METHOD OF PAYMENT: (ALL PREPAID SERVICES WILL BE FIRST PRIORITY)

CREDIT CARD:	# _____	EXP _____	SIGNATURE _____
			NAME (please print) _____
MASTER ACCT:	ACCT NAME _____		ACCT # _____
CHECK:	CHECK # _____	AMOUNT _____	DATE _____
CASH:	AMNT _____	DATE _____	REC. BY _____

please make checks payable to: HOUSTON MARRIOTT WESTCHASE

POWER OUTLETS

_____	20 amp 1 ph/115v circ. @	\$55.00 \$	_____
_____	30 amp 1 ph/115v circ. @	\$70.00 \$	_____
_____	40 amp 1 ph/208v circ. @	\$160.00 \$	_____
_____	40 amp 3 ph/208v circ. @	\$240.00 \$	_____
_____	50 amp 1 ph/208v circ. @	\$190.00 \$	_____
_____	50 amp 3 ph/208v circ. @	\$285.00 \$	_____
_____	60 amp 1 ph/208v circ. @	\$240.00 \$	_____
_____	60 amp 3 ph/208v circ. @	\$360.00 \$	_____
_____	100 amp 1 ph/208v circ. @	\$380.00 \$	_____
_____	100 amp 3 ph/208v circ. @	\$540.00 \$	_____
_____	200 amp 1 ph/208v circ. @	\$420.00 \$	_____
_____	200 amp 3 ph/208v circ. @	\$540.00 \$	_____

ACCESSORIES & SERVICES

_____	Extension Cord @	\$20.00 \$	_____
_____	Power Strip @	\$35.00 \$	_____
_____	Power Box @	\$85.00 \$	_____
_____	Additional Outlets @	\$55.00ea \$	_____
_____	Hang Banner @	\$35.00ea \$	_____
_____	Labor Charge@	Varies \$	_____
_____		\$	_____

AMOUNT TOTALS

SUBTOTAL	\$	_____
TAX	\$	_____
TOTAL DUE	\$	_____

FOR CANCELLATION POLICY, GENERAL CONDITIONS, LABOR RATES & OTHER SERVICES, PLEASE SEE BELOW

CREDIT CARD VOUCHERS MUST BE SIGNED WHEN SERVICES ARE RENDERED

Exhibit booths will be inventoried at the show site and any additional wattage used will be added to the invoice and priced as a floor order.
 Rates include bringing the circuits to the rear of the exhibit booth or one side of an island booth unless specified otherwise.
 The straight time rate for an electrician is \$48.00 per hour. There will be one half hour minimum for such time and material work.
 1 1/2 time rate applies before 8:00 am and after 4:30 pm Monday through Friday, and all day Saturdays, Sundays, and holidays.
 Any and all material and additional work must be requested by the exhibitor at the service desk.
 Supervision time will be charged at the rate of one half hour for every four hours of labor.
 Any work not covered under the above unit-price schedule will be done on a time and material basis.
 Exhibitors requiring 24-hour service, clean or dedicated lines must give special notice to the service desk and will be charged regular rates plus 25%.

ELECTRICAL LABOR MUST BE ORDERED 24 HOURS IN ADVANCE