



ELECTRICAL SERVICE CONTRACT

SMART CITY ELECTRIC, INC.
 GRB Convention Center, Houston, TX
 888-446-6911 (Phone)
 702-943-6001 (FAX) csr@smartcity.com



Company Name:	Show Name:
Billing Name:	Show Dates: / / To / /
Billing Address:	Discount Order Deadline: 14 Days Prior to 1 st Day of Show Move-in
City, State / Country, Zip:	Booth / Room #:
Contact Name:	Phone Number: () -
Contact Email:	Cell Number: () -
On-Site Contact:	On-Site Number: () -

**When your order is processed, you will receive an email with a link to Smart City Networks payment portal.
 Payment in full is required prior to the event.**

*For your convenience we will use this authorization to charge your credit card for taxes and any additional amounts incurred. Smart City Electric, Inc. accepts payment in US dollars drawn on a US bank or a credit card (Amx, Visa, MC). Make checks payable to: **SMART CITY ELECTRIC, INC.**
Note Cancellation Policy Specifics – Terms & Conditions item #13 – This document, page / thumbnail 2. Installations are due 24 hours prior to show opening. Smart City Electric, Inc. Federal ID is 22-3369145. **Discount Rate applies to orders received 14 days prior to the 1st day of the SHOW MOVE-IN date. All others are at the Standard Rate.**

Duplex Outlets (120 volts up to 2000 Watts)						Flood Lights on Stand (Includes power)					
----- Rate -----						----- Rate -----					
Watts	Discount	Standard	Qty	Total	Internal	Configuration	Discount	Standard	Qty	Total	Internal
**500	\$ 89	\$ 116	_____	= \$ _____	500-WATT	150 Watt, 1spot	\$ 65	\$ 88	_____	= \$ _____	FLOOD-1
1000	\$ 108	\$ 140	_____	= \$ _____	1000-WATT	150 Watt, 2spot	\$ 70	\$ 95	_____	= \$ _____	FLOOD-2
1500	\$ 117	\$ 152	_____	= \$ _____	1500-WATT	300 Watt, 1spot	\$ 80	\$ 108	_____	= \$ _____	FLOOD-3
2000	\$ 126	\$ 164	_____	= \$ _____	2000-WATT	300 Watt, 2spot	\$ 85	\$ 115	_____	= \$ _____	FLOOD-4

A separate outlet must be ordered for each location.

120/208/480 Volt Service (Does not include Labor and Material for connect and disconnect requirements)

Amps	120 Volt		Qty	208 Volt 1phase		Qty	208 Volt 3phase		Qty	480 Volt 3phase		Qty	Total
	Discount	Standard		Discount	Standard		Discount	Standard		Discount	Standard		
15	\$ 126	\$ 164	_____	\$ 225	\$ 292	_____	\$ 305	\$ 397	_____	\$ 559	\$ 727	_____	\$ _____
20	\$ 150	\$ 195	_____	\$ 306	\$ 398	_____	\$ 403	\$ 524	_____	\$ 715	\$ 930	_____	\$ _____
30			_____	\$ 465	\$ 605	_____	\$ 689	\$ 896	_____	\$ 1592	\$ 2070	_____	\$ _____
60			_____	\$ 689	\$ 896	_____	\$ 1050	\$ 1365	_____	\$ 2519	\$ 3275	_____	\$ _____
100			_____	\$ 1014	\$ 1318	_____	\$ 1469	\$ 1910	_____	\$ 3712	\$ 4826	_____	\$ _____
150			_____	\$ 1210	\$ 1573	_____	\$ 1950	\$ 2535	_____	\$ 4890	\$ 6357	_____	\$ _____
200			_____			_____			_____			_____	\$ _____

Special Quote – Attachment A or SOW (if applicable) (Call 888-446-6911 for quote) \$ _____

120/208/480 Power Total \$ _____

For Horsepower requirements see Conversion Table on back. For other requirements call Smart City Electric, Inc. at (713)853-8900.
24 Hour Power (Total of all Electrical Power Charges needing 24 hr service, clean or dedicated lines X 25%) **Total: \$ _____**
Electrical Labor (Contact Smart City Electric, Inc.) _____ Hours @ \$ _____, _____ Hours @ \$ _____ **Total: \$ _____**
 Monday – Friday 8am – 4:30pm.....\$60.00/Hr. All other times Sat., Sun., Holidays.....\$ 120.00/Hr (1/2 hour Increments)

PAYMENT IN FULL IS REQUIRED WITH YOUR ORDER. ORDERS WILL BE CANCELLED IF PAYMENT HAS NOT BEEN RECEIVED BY THE SHOW MOVE-IN. ALL ORDERS THAT HAVE BEEN CANCELLED AND THEN REPLACED WILL NOT RECEIVE DISCOUNT PRICING. PLEASE NOTE LABOR AND MATERIALS WILL BE ADDED.

a. Subtotal Of Charges [all of the above]	: \$ _____
b. 2.50% Tax Surcharge [on Subtotal (a)]	: \$ _____
c. 16.72% Tax [on Tax Surcharge(b)]	: \$ _____
d. 8.42% Tax [on Labor & Flood Lights]	: \$ _____
e. Grand Total Of Order Due (a + b + c + d)	: \$ _____

Customer Acceptance of Terms and Conditions: _____ **Date:** _____

Example Floor Plan Island <input type="checkbox"/> Standard <input type="checkbox"/> Important! - Standard placement includes center rear of an inline booth or nearest floor port inside of an island booth. See item #2 Terms & Cond.	For Smart City Electric, Inc. Use	Type of Service: _____	Customer No. 2017 - 001 -
	Special Instructions: _____		
	Floor Plan: <input type="checkbox"/> Yes <input type="checkbox"/> No	CSR: _____	Date: / /

ORDER ON LINE:
<https://orders.smartcitynetworks.com/center.aspx?center=001>

Form Effective January 1, 2016 – December 31, 2016

****One outlet has already been ordered for your booth. Use this form to order additional service.**

TERMS AND CONDITIONS

1. Exhibit booths will be inventoried at the show site and any additional service used will be added to the final bill at the Standard Rate. Additional on-site fees may apply. **** **Credit Card authorization must be on file** ****
2. Rates include bringing services (up to 100 Amps) to the rear of standard booth or to the nearest floor port inside an island booth. There are additional charges for services greater than 100 Amps. **All work performed within booth to place services in other locations will be charged on a time and material basis. A connect and disconnect fee will be incurred for all connected service, whether connected direct or otherwise.**
3. Unless otherwise directed, Smart City Electric, Inc. is authorized to cut floor coverings to permit installation of service.
4. Straight time labor for an electrician is \$60.00 per hour. There is a one half hour minimum charge.
5. Double time rates apply before 8:00AM and after 4:30PM Monday thru Friday; all day Saturday, Sunday and on Holidays.
6. Additional labor must be requested by the Customer at the Service Desk. **ELECTRICAL LABOR MUST BE ORDERED 24 HOURS IN ADVANCE IN ORDER TO HAVE STAFF AVAILABLE.**
7. Supervision time will be charged at the rate of one half hour for each four hours of labor.
8. Customers requiring 24 hour service, clean or dedicated lines, will be charged Standard Rates plus 25%. Special notice must be given to Smart City Electric, Inc. at our Service Desk.
9. Mail order with check to address listed above or you may fax your credit card order.
10. Smart City Electric, Inc. is not responsible for voltage fluctuations or power failures on service lines.
11. Wall and post outlets are not part of booth space. Separate outlets must be ordered for each location to be connected. All material and equipment furnished remains the property of Smart City Electric, Inc. The rates listed include necessary City Permits and inspection by The City of Houston enforcing National Code.
12. The Electrical General Foreman is obligated to refuse connections when wiring is not in accordance with the City Electrical Ordinance. Local Ordinance prohibits more than two connections per outlet box. To prevent overloading of circuits, customer shall not be permitted to add wattage, except by ordering at the Service Desk.
13. **CANCELLATION** - There is a minimum \$50.00 or 10% Cancellation fee (whichever is greater). Cancellations must be in writing. Additional cancellation charges will apply for orders that have already incurred processing, labor, material and/or engineering costs. Some services greater than 100 Amps and Special Requests cannot be cancelled once ordered and will incur full charges listed / quoted. Credit will not be given for service installed and not used.
14. Prices are based upon current rates and are subject to change without notice.

IT IS IMPORTANT THAT YOU REVIEW THE FOLLOWING ITEMS CAREFULLY TO UNDERSTAND YOUR SAFETY AND RESPONSIBILITY REGARDING ELECTRICAL POWER.

1. All equipment provided by customer must comply with all National Electrical Codes, and state and local safety codes.
2. 2-Wire cords (Ripcords or Zip cords) are unacceptable unless the cord is a component part of an assembly which is specifically approved. All electrical material and equipment must be properly grounded.
3. **SAFE WIRING IS ESSENTIAL:** Smart City Electric, Inc. is responsible for the total electrical distribution system and the linking of all items in an exhibit with the power services of the building. All electrical work must be done by the building electricians, including installation of all cords under carpets. **SERIOUS RISKS** are involved which can be reduced with accurate understanding of basic requirements. **Safe wiring inside an exhibit area is essential.**
4. **All electrical cords must be the three-wire, grounded type.** All exposed non-current carrying metal parts of fixed equipment which are liable to be energized shall be grounded.
5. Each motor of 1 HP or over must be equipped with a fusible switch.

Horsepower to Amp Conversion Chart

Volts	.75 HP	1.5 HP	2 HP	3 HP	5 HP	7.5 HP	10 HP	15 HP	20 HP	25 HP	30 HP	40 HP	50 HP
120 1Ø	20	30	30	45	-	-	-	-	-	-	-	-	-
208 1Ø	15	15	20	30	45	60	85	-	-	-	-	-	-
208 3Ø	15	15	15	20	30	45	60	60	100	100	-	-	-
480 3Ø	15	15	15	15	15	20	30	30	45	60	60	85	100

Complete and Return To

*** ORDERING SERVICES ***

MAIL CHECK OR FAX PAYMENT W/ORDER TO:

SMART CITY ELECTRIC, INC.
5795 W. BADURA AVENUE, SUITE 110
LAS VEGAS, NEVADA 89118
(888) 446-6911 FAX (702) 943-6001

*** FLOOR PLANS ***

MAIL OR FAX FLOOR PLANS TO:

SMART CITY ELECTRIC, INC.
5795 W. BADURA AVENUE, SUITE 110
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